

ANWAR-UL-ULOOM EDUCATIONAL ASSOCIATION

Memorandum of Association

PREAMBLE:

1. The Anwarul Uloom Educational Association is one of *the* oldest educational associations in Hyderabad. The idea of forming this Association was conceived by the Late Moulvi Abdur Razzak Saheb, the Late Moulvi Jawahir Khan Saheb and a few other public-spirited Hyderabadis in 1908 at a time when private effort in the field of education was rare and the Muslims of Hyderabad were not sufficiently alive to the value of education. The Association formally came into existence on 25th March, 1909. A brief Constitution was drawn up and published on 5th October, 1910. The Association began its activities by establishing a small library, a reading room and a Primary School.

2. The Late Moulvi Abdur Razzak Saheb settled as wakf, several small houses as source of income for the Association. The income from these houses is being utilised for educational activities including ~~for~~ Quranic education.

3. In course of time the Primary School developed into a Middle School, and by 1936 it had become a High School having Urdu as the medium of instruction. Later parallel classes in English were added.

4. In August, 1953, in addition to the High School, which was already in existence, the Anwarul Uloom Educational Association established two post - High School institutions: the Anwarul-Uloom Intermediate College of Arts and Commerce and the Anwarul Uloom School of Commerce, afterwards named as the Anwarul Uloom Diploma College of Commerce. The latter institution prepared its pupils for the Commercial and Banking Diploma examinations conducted by the Department of Technical Education. It ceased to exist when the Commercial and Banking Diploma courses were abolished. The credit for founding the Intermediate College and the School of Commerce was due to Dr. Syed Nizamuddin Ahmed and Mr. Jawahir Khan, respectively.

the institutions were under the same principal and were located in the same building:- in 53-54 in the Anwarul-Uloom High School building and from 1956-57 onwards in the newly-constructed building of the Anwarul Uloom College. In 1959 the High School was upgraded as a Multipurpose High School.

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5. In 1970, consequent on the introduction of the scheme for reorganisation of education, the Multipurpose High School was converted into an Urdu Medium Junior College with a ten-year School Course followed by a two-year Intermediate Course in Arts, Commerce and Science. Afterward English medium Intermediate classes were added.

6. Besides providing facilities for education in Arts, Commerce and Science, the Association had taken the initiative in starting in 1954 a Medical College known as People's Medical College, which after being conducted in collaboration with the Indian Medical Institution under the name of Gandhi Medical College, was taken over by the State Government.

7. The Anwarul Uloom Educational Association has been paying due attention to the cause of girls' education also. In 1962 it started a Girls Upper Primary School which gradually grew up to be a Girls' High School, having Urdu as the vehicle of instruction. As there was a pressing demand for a College for Urdu speaking girls, a Women's College of Arts and Commerce *now* known as Shahkar Women's College was established at Purani Haveli in 1973 with Urdu and English as the media of instruction.

8. An Evening Session, which was started in July, 1965, grew up to be a full-fledged College of Arts and Commerce in 1967-68. In both the colleges, the medium of instruction is English, but there are parallel Urdu medium classes in Arts and Commerce. Each of the two colleges has an excellent library of its own.

9. By 1968 the Intermediate College, which had started with only 22 pupils on its rolls, had developed into a 3-year degree College of Arts, Commerce and Science with a strength of nearly a thousand students. Thanks to the keen interest which Nawab Shah Alam Khan Saheb, present Chairman of the Executive Board of the College, takes in the College, a Research Centre, known as the Nawab Shah Alam Research Centre, has recently been established in the College, which besides providing facilities for scientific research holds *on* scientific subjects of national and international importance.

10. The Amended Constitution shall come into force with effect from 25th September, 1983 and all the previous constitutions shall be deemed null and void.

I. Name : The Association shall be known as THE ANWARUL-ULOOM EDUCATIONAL ASSOCIATION.

II. Location of the Office : The Office of the Anwarul Uloom Educational Association shall be located at HYDERABAD.

III. AIMS AND OBJECTS:

The Anwarul-Uloom Educational Association and all institutions established and/or administered by the Association have been and shall be Muslim Minority Institutions as envisaged in Articles 25 to 30 of the Constitution of India. They were formed and founded primarily to provide educational facilities to the Muslims and to promote Urdu language and literature. For attainment of the afore-mentioned objects, the Association shall

a) Administer, manage and develop the following Institutions:

- 1) Anwarul-Uloom Day College.
- 2) Anwarul-Uloom Evening College.
- 3) Princess Shakar College for Women.
- 4) Anwarul-Uloom Junior College along with Higher Secondary Schools and Primary Schools for both Boys and Girls.
- 5) Institute for Quranic Education and
- 6) Wakf properties belonging to the Association.

b) Establish and/or administer educational and research institutions of all kinds, types and grades, both residential and/or non-residential;

c) Establish and/or administer reading rooms, libraries, laboratories, workshops, research centres etc.

d) Establish gymnasias, playgrounds, sports clubs, coaching centres for athletes and encourage in other ways games and sports activities.

e) Organise and/or run debating societies and hold and/or participate in debating competitions.

f) Organise and/or participate in seminars, conferences, symposia, and other gatherings for the purpose of promoting education, moral character and talents and fostering the spirit of brotherhood in the younger generation;

g) Encourage research, writing, publication and distribution of books, periodicals, magazines, news-letters for the promotion of knowledge, learning, education and character building;



- h) Grant loans, fellowships, scholarships, stipends, freeships etc., to deserving scholars and students for further studies and research:
- i) Establish and/or run cafeteria, consumer stores, book and/or periodical depots for the benefit of students, research workers, educationists, educational administrators and ancillary and supporting staff; and
- 2) Take such other steps as are likely to be conducive to the promotion of the objects of the Association.

CERTIFICATE

"Certified that the Anwarul-Uloom Educational Association is formed with no profit motive and no commercial motive is involved in its working."

"Certified that the Association will not engage in agitational activities to ventilate grievances."

DECLARATION

We, the undersigned persons who had formed the Association and are responsible for all the affairs of the Anwarul-Uloom Educational Association, are desirous of getting the Association under the Public Societies (Telangana) Registration Act of 1350 F.

Name with father's Name	Designation in the Association	Occupation	Address	Signature
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RULES AND REGULATIONS OF THE

ANWARUL-ULOOM EDUCATIONAL ASSOCIATION

1. Name : THE ANWARUL-ULOOM EDUCATIONAL ASSOCIATION

2. Location of the Office : Hyderabad, Mallapally

3. Membership:

a) The membership of the Association shall be open to all persons of 21 years of age or above who subscribe to the aims and objects of the Association and agree to abide by its Rules and Regulations and who can read and write Urdu and whose application for the membership have been approved by the Governing Body of the Association. A person who is an employee of the Association or any institution under it or studying in any of the institutions established or managed by it shall not be eligible for membership of the Association. However, the Governing Body shall have the right to reject any membership application without assigning reasons.

b) The membership of the Association shall comprise the following categories:

i) PATRONS:

A person who donates a minimum amount of Rs.10,000/- (Rupees Ten Thousand) to the Association or any institution under it shall be deemed to be a PATRON of the Association.

ii) LIFE MEMBER:

A person who donates an amount of Rs.1,000/- (Rupees one thousand) in lumpsum within a period of three months from the date of approval of his application shall be a LIFE MEMBER of the Association.

iii) ORDINARY MEMBER:

A person who pays an annual membership fees of Rs.20/- (Rupees twenty) or Rs.12/- (Rupees twelve) every six months within 30 days from the date of approval of his application for membership and thereafter within 30 days after the expiry of every 12 or 6 months shall be an ORDINARY MEMBER of the Association.



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iv) HONORARY MEMBER:

A person who has rendered outstanding service to the Association or the Community or the Country, in educational, social, economic, cultural or religious fields and who has been invited to join the Association as its member, shall be declared to be an HONORARY MEMBER of the Association.

- c) Every Member except the Honorary Members shall have one vote whenever voting takes place.
- d) The membership of persons shall stand terminated on the orders of the Governing Body. The order may be passed in the following cases:-
 - i) On resignation tendered by a member, and accepted by the Governing Body;
 - ii) On failure to pay membership fee within the specified period; or
 - iii) On absenting himself from three consecutive meetings of the Association without applying for leave of absence;
 - iv) For activities deemed to be prejudicial and detrimental to the interest and good name of the Association, or
 - v) On conviction in a Court of Law for an offence involving moral turpitude.

(4) Sources of Funds:

The sources of funds shall comprise of:

- a) Membership and any other prescribed fee from members of the Association.
- b) Grants.
- c) Donations .
- d) Sale proceeds and/or lease amount, rent/hire of movable or immovable properties of the Association.
- e) Contribution from subordinate bodies to meet the expenditure of the Association.
- f) Return on investments from banks and/or other permissible institutions.



(5) Utilisation and Investment of Funds:

The funds of the Association shall be utilised for the activities of the Association for the promotion of its aims and objects as given in the Memorandum of Association.

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- b) The funds of the Association shall be deposited in national/scheduled/Cooperative banks and/or other permitted institutions that the Governing Body shall decide from time to time.
- c) The accounts or deposits shall be in the name of Association and shall be operated upon as provided in these Rules and Regulations.

(6) GENERAL BODY:

- a) The General Body of the Association shall comprise of Members of all categories and shall meet atleast once in a year at such date, time and place as may be determined by the Governing Body. The Secretary shall issue notice of a meeting at least one month prior to the date of the meeting.
- b) The President may, himself or on the requisition in writing by atleast 15 members, convene extraordinary meeting of the General Body. The Secretary shall issue notice of an extraordinary meeting stating the date, time and place atleast 8 days prior to the date of meeting.
- c) Fifteen percent of the total strength of membership of the Association or ten members whichever figure is lower, shall form a quorum for meetings of the General Body. If within half an hour from the appointed time, the quorum is not complete, the meeting if called upon the requisition of the Members shall stand dissolved. In any other case, the meeting shall stand adjourned to a future date. A week's notice of date, time and place shall be deemed sufficient for an adjourned meeting and Members present therein shall form the quorum.
- d) A Minute Book shall be kept and proper entries made therein for all business transacted at meetings of the General Body.
- e) The President shall preside over the meetings or in case he is unable to attend, he shall nominate a Member of the Governing Body to preside over the meeting.
- f) At the meetings of the General Body all matters shall be decided by a majority vote and in case of a tie, the President shall exercise his casting vote. Only those Members shall be eligible to vote, against whom there are no arrears of subscription and who have a standing of atleast 6 months.
- g) The business of the annual meeting of the General Body shall be:-
 - i) To receive and adopt annual report and statements of accounts and to approve the budget of the Association for the ensuing year.



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- ii) To elect 15 Members for the Governing Body from among the Members of the Association for the period of 4 years once in 4 years.
- iii) To elect the President of the Association who will also be the President of the Governing Body.
- iv) To transact such other business as may be placed before the meeting by the Governing Body. The members may place their proposals and suggestions before the meeting provided that the same have been submitted to and approved by the Governing Body.

(7) GOVERNING BODY:

- a) The Governing Body shall consist of the President and the fifteen Members elected by the General Body.
- b) The Governing Body shall have the power to fill vacancies occurring out of dismissal, resignation or death of one or more of its elected members by nomination for the remaining term of the Governing Body.
- c) The Governing Body shall have the power to co-opt not more than two members in addition to its prescribed strength. Such coopted members shall not have voting rights and shall serve in the Governing Body until its next election.
- d) The Governing Body shall elect the Secretary, Treasurer and Joint Secretary. The Office-bearers so elected shall remain in office so long as they enjoy the confidence of the majority of elected members of Governing Body.
- e) The Governing Body shall meet atleast three times in a year.
- f) Five Members shall constitute the quorum and an adjourned meeting shall need no quorum.
- g) The Secretary shall issue the notice of meeting atleast a week previous to the date of the meeting.
- h) The President shall preside over the meetings of the Governing Body and, in his absence, an elected Member nominated by the President shall preside. The President shall have a casting vote in case of a tie.
- i) The Governing Body shall have all powers of management and administration of the Association and Institutions under it and shall be responsible for the day to day business of the Association and its Institutions, which interalia, include the following:-
 - (i) To approve and/or lay down procedure and/or frame rules ^{for the} managing committees of the institutions under it and to determine functions, powers and duties and terms and conditions for such authorities and committees and to amend or vary the same as may be deemed necessary from time to time.



- ii) To appoint sub-committee or sub-committees and to determine their functions and powers and to frame rules for the conduct of such committees.
- iii) To create posts, make appointments, fill vacancies, promote, demote, suspend, dismiss, reinstate, direct transfers and/or retirement and sanction leave to the employees of the Association and to do all such acts as may be necessary for administration, management, efficiency and good name of the Association and its institutions.
- iv) To do all lawful acts, matters, things and deeds as are incidental or conducive to the attainment of the aims and objects of the Association or the institutions under it or expedient in the interest of the Association or its institutions.

(8) PRESIDENT:

- a) The President shall normally preside over the meetings of the General Body and the Governing Body meetings and shall ensure orderly conduct of business at all meetings and shall have power to postpone meetings of the General Body or Governing Body.
- b) The President may delegate such of his powers, rights and duties as he may consider necessary for any specific occasion or purpose to any member.
- c) The President shall supervise and direct the activities of the Association.

(9) SECRETARY:

- a) The Secretary shall call all meetings of the General Body and the Governing Body or of any committee of Sub-committee or any other meeting which may be necessary to be called under the direction of the President.
- b) The Secretary shall keep or cause to be kept proper minutes of the proceedings of meetings of the General Body, the Governing Body and of any committee of the Association.
- c) The Secretary shall keep or cause to be kept all records of the Association and prepare or cause to be prepared and place before the General Body meeting and annual report and any report or information as may be required by the Governing Body. He shall also present the annual budget prepared by the Treasurer for sanction of the Governing Board and the General Body.
- d) The Secretary shall be the Chief Executive of the Association and shall do everything necessary to give

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effect to the resolutions passed and the decisions made by the Governing Body or the Governing Body under the direction of the President.

- e) The Secretary shall be the person to sue or be sued on behalf of the Association.

(10) TREASURER:

- a) The Treasurer shall be responsible for the finances of the Association .
b) The Treasurer shall keep or cause to be kept proper account of receipts and expenditure, of purchases and sales of properties of assets and liabilities of the Association.
c) The Treasurer shall prepare or cause to be prepared and get audited and lay before the Governing Body and place before the General Body through the Secretary a statement of Income and Expenditure and a Balance Sheet and a budget for ensuing year every year.

(11) JOINT SECRETARY:

- a) The Joint Secretary shall perform functions and exercise powers of the Secretary as assigned to him by the President or the Secretary.
b) In the absence of the Secretary, he shall act as the Secretary.

(12) AMENDMENTS:

No amendment or alteration shall be made in the Memorandum and/or the Rules and Regulations of the Association unless it is voted by the two thirds of the Members present at a meeting of the General Body convened for the purpose and confirmed by the two-thirds of the Members present at the Second Special Meeting.

(13) MISCELLANEOUS:

- a) No act or proceedings of the Governing Body or any committee or sub-committee appointed by it shall be invalid or questioned for reason of the existence of any vacancy or vacancies among its Members ^{or} any defect in the Constitution thereof.

A resolution passed by a majority of Members of the Governing Body without holding a meeting but in circulation under the signatures of the Members shall be as valid and effective as a resolution passed at a regular meeting of the Governing Body.

The banking account of the Association shall be kept in the name of the Association and jointly operated by the

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- President and the Treasurer or any member duly authorised in this behalf and in the manner specified by the Governing Body.
- d) The income and the assets of the Association in whatsoever manner derived shall be applied solely, towards the maintenance, up-keep and improvement of the Association and for promotion of all or any of the objectives of the Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend, or otherwise, howsoever by way of profits to the Members of the Association except by way of remuneration paid in good ~~me~~ faith to any Member in return for any service rendered by him to the Association.
- e) If there be any difficulty in the interpretation of the clauses of these Rules and Regulations, the Governing Body's interpretation shall be final and binding.
- f) If, on the dissolution of Association, there shall remain after the satisfaction of the debts and liabilities any amount or property whatsoever, such amount shall not be paid or distributed among the members of the Association or any of its subordinate bodies but shall be given to other institutions or societies working for the same or similar objectives as may be determined by the votes of not less than three-fourth of the members present in person and entitled to vote at the meeting convened for the purpose.
- g) From the date of their adoption these Rules and Regulations shall automatically repeal any Constitution or Rules and Regulations made earlier and shall also partially repeal the constitutions of the Executive Boards of the Anwarul-Uloom Day and Evening Colleges, the Executive Board of Princess Shahkar College for Women, of the Managing Committees of the Anwarul-Uloom Junior College and the Institution of the Quranic Education to the extent of the provisions which are contrary and repugnant to these Rules and Regulations but provisions in the said constitutions which are in conformity with these Rules and Regulations shall stand and be deemed to be bye-laws made by the Governing Body of the Association.
- h) With a view to more effectively manage these Institutions all, these colleges are governed by distinct and separate constitutions, but, the parent organisation shall continue to be the Anwar-Uloom Educational Association.
- i) All the Institutions established and/or administered by the Association shall be governed by the bye-laws of the Association as well as the constitutions of the respective Institutions.



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